

Hooe Parish Council Agenda

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Date: 4th January 2022

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TN39 5JP

I hereby give notice that all Councillors are summoned to attend the next Full Parish Council meeting on Monday 10th January 2022 at 7pm at the Village Hall when it is proposed to transact the business stated below.

Signed: Jane Warrener, Clerk & RFO

Business To Be Transacted

1. **The Chairman's welcome to members of the public**
2. To receive written applications for the office of Parish Councillor and to consider the suitability of the candidate/s to fill the existing vacancy under the co-option procedure.
 - a. Introduction from candidate/s wishing to become Parish Councillors to the Parish Councillors (members), to give information on their background and experience and explain why they wish to become a member of the Parish Council.
 - b. Exclusion of the public

To exclude the public for a particular agenda item, the following resolution must be passed.

'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'.
 - c. Meeting is paused for the signing of the declaration of office.
3. **To receive apologies and reasons for absence** in accordance with the Local Government Act 1972 S85 (3)
4. **Disclosure of Interests**

To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the revised Code of Members Conduct.
5. **Minutes of the previous meeting** to be agreed and signed as a true record.

To approve and sign the minutes of the meeting held on Monday 8th November 2021 as a true record.

Full council meeting cancelled on the 13th December 2021.
6. **Chairman's Report**
7. **To receive Reports from:**
 - a. **County Councillors**
 - b. **District Councillors**
 - c. **Saint Oswald' Church**

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

8. **To receive Parish Councillor's Reports:**

- a. **Village Hall Technical**
- b. **Grants and Fund Raising**

9. **Matters for Consideration and Resolution**

- a. To consider and resolve the budget proposal and precept submission for the financial year 2022/23
- b. To consider and resolve, the appointment of Mulberry & Co accountancy services to provide annual internal audit services to the parish council at a cost of £300+VAT year 1, 2021/2022 and at £180 +VAT year 2, 2022/2023
- c. To consider and resolve a review of the parish council bank signatories following the resignation of the chair and the appointment of new council members, noting the effective date of transition will be dependent on the terms agreed with each banking service
- d. To seek retrospective approval to reduce the fees payable by Sidley Football Club by £10 per match for nine matches
- e. To consider and resolve a proposal to subscribe to the Village Hall & Community Buildings Advisory Service at a cost of £144 per annum
- f. To consider and resolve the appointment of a land valuation surveyor to assess the valuation and charging levels of the parish council's assets for both insurance and charging purposes
- g. To consider and resolve the employment of a young person to the position of cleaner to Hooe parish council

10. **Financial Matters for Consideration and Resolution**

- a. To receive payments for consideration and approval
- b. To seek approval of the bank reconciliation and authorisation

11. **To report on any other financial matters for information**

12. **To take questions from the public**

13. **Matters to be brought forward for consideration to the next meeting**

14. **The date of the next full council meeting** is 14th February 2022 at 7pm

15. **The dates of future full council meetings:**

14th March 2022

11th April 2022